

## Private Graduate Job Description



### What qualification will you need?

- Commerce (or commerce conjoint) degree with accounting/tax major



### What skills do you need?

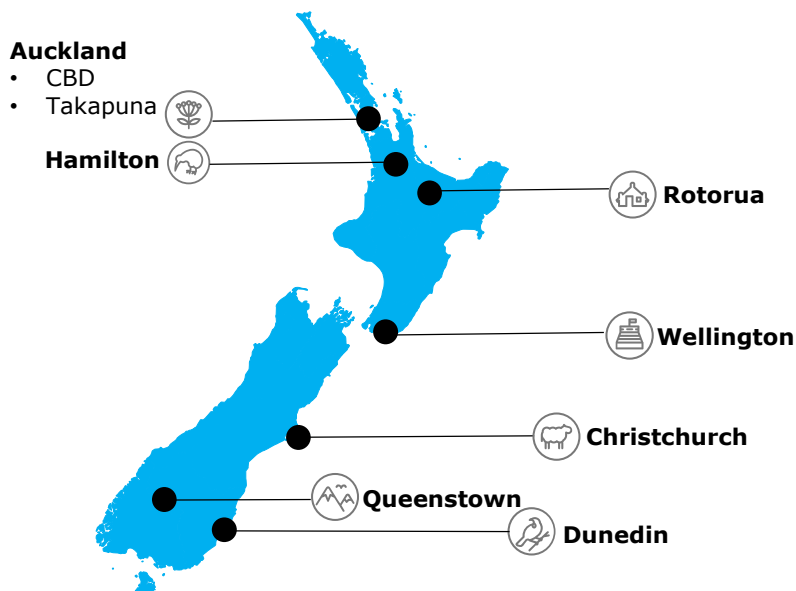
- Great communication and interpersonal skills
- Interested in the details and strategic aims of your clients' businesses
- Attention to detail and the ability to analyse problems
- The ability to learn and apply new information quickly
- Organisational skills
- Experience with Excel and IT
- Strong ethical principles
- Desire to grow and improve
- Self-awareness
- Willingness to collaborate within a team
- Resilience and the ability to embrace change



### What clients will you work with?

- Small to medium sized businesses (SMEs)
- High net worth individuals and trusts
- Start-ups including recent Fast 50 winners
- Fast growing businesses looking to expand overseas
- Large private companies
- Professional sport players
- Not-for profit
- Government agencies, multi-nationals
- Chinese, Māori and Pasifika businesses

### Where can I work?



### Do your values align with ours?



Our Deloitte values inform and guide our wider collective behaviour as Deloitte member firms and unite us around the entire Deloitte network. They drive consistency in the way we behave, make decisions and go to market as we aim to make an impact that matters with our clients, our people and our wider communities.




## What could I be doing?


- Analysis and preparation of management accounts and annual financial statements
- Providing strategic accounting and business planning to SMEs
- Building an understanding of the client's business and their systems and processes
- Tax compliance including income tax, FBT and GST
- Assisting businesses with improving cash flow management
- Helping businesses maximise their financial reporting software
- Preparation of client correspondence including letters, emails and memos
- Opportunity to develop your report writing and presentation skills
- Be onsite with our clients supporting them with financial accounting
- Opportunity to get involved in Deloitte Fast 50


## Did you know?


- You'll work directly with highly successful entrepreneurs and business owners
- We have a great team atmosphere both at work and in fun team events
- We provide our clients with key information to make important strategic decisions.
- We partner with our clients to help achieve business success
- We have a number of diverse teams with Private including teams focused on Māori business and China Services
- Within 12 months of starting you can be given the opportunity to mentor graduates and interns
- Great support network with your managers and coaches and exceptional and thorough training on the job.
- Opportunity to do your Chartered Accountant qualification and/or Legal Professionals.
- We are one of the largest professional services firms in the world, our services are as diverse as our people.
- We are part of a global network therefore opportunities to work abroad through improved mobility
- We provide an office environment that challenges, supports and encourages our people.
- You will meet people across the business and create lasting networks within the firm that could span your entire career

## What about technology?

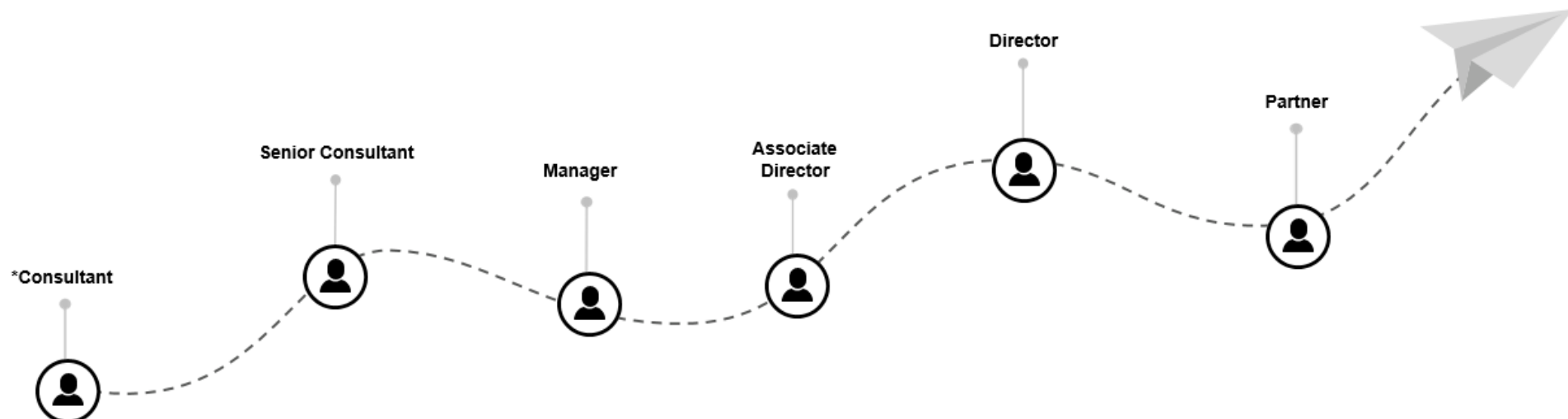
 Changes in technology have been pivotal in changing the roles we play in Private. The introduction of Cloud platforms such as Xero have increased efficiency and given us the ability to act as genuine business advisors with multiple interactions with clients throughout the year

 We incorporate innovative technologies to deliver valuable insights to clients about their business

 Basic data skills, in particular Excel, are now a big advantage

 We expect this pace of change to keep accelerating which mean IT and technology skills are highly valued.

## Our progression pathway



\*As a graduate you will be given the title Consultant